



# PHBS

Peking University  
HSBC Business School

## PHBS 2018-2019 Fact Sheet

### Contact Information

**Nicole Chastagner**

Associate Director of MA/PhD Office  
Head of International Affairs  
[nchastagner@phbs.pku.edu.cn](mailto:nchastagner@phbs.pku.edu.cn)  
+86 0755 2603 6197  
(Primary contact for outgoing students,  
balances, MOU and partnership details)

**Claire Cheng**

International Exchange Coordinator  
[exchange@phbs.pku.edu.cn](mailto:exchange@phbs.pku.edu.cn)  
+86 0755 2603 9928  
(Primary contact for incoming  
students and transcripts)

**Exchange Website:** <http://english.phbs.pku.edu.cn/Exchange/incoming/>

### Exchange Term Dates

	Fall	Spring
<b>Term Dates</b>	Fall 2018: September 3 <sup>rd</sup> -January 18 <sup>th</sup>	Spring 2019: February 18 <sup>th</sup> -June 28 <sup>th</sup>
<b>Nomination Deadline</b>	April 1 <sup>st</sup>	November 1 <sup>st</sup>
<b>Application Deadline</b>	April 6 <sup>th</sup>	November 7 <sup>th</sup>
<b>Admission Documents</b>	Sent out end of May/beginning of June	Sent out end of Dec./beginning of Jan.
<b>Orientation</b>	Two weeks before 1 <sup>st</sup> day of class	A few days before 1 <sup>st</sup> day of class
<b>Course Selection</b>	1 week before the module start	1 week before the module start
<b>Observed Holidays</b>	Mid-Autumn Festival, National Day Holiday, New Year's Day	Ancestors Memorial Day (Tomb Sweeping), Labor Day, Dragon Boat Festival
<b>Exams</b>	Last two days of 1 <sup>st</sup> module and last two days of 2 <sup>nd</sup> module	Last two days of 3 <sup>rd</sup> module and last two days of 4 <sup>th</sup> module
<b>Housing Checkout</b>	First Monday after 2 <sup>nd</sup> module exams	First Monday after 4 <sup>th</sup> module exams
<b>Transcript Issuing</b>	Beginning of March	Late September

### Nominations

Nominations should be made using our online survey (<https://goo.gl/forms/NVvVqipONZ0ac7Jv1>) by the nomination deadline.

**English Requirement:** We do not require a TOEFL/IELTS submission, but students should be guaranteed to have an English level equivalent to 89 TOEFL iBT or a 6.5 IELTS.

### Student Application Process

After partner schools have nominated students, each student will need to complete an online application. Students will receive instructions on this process after they have been nominated. Students must complete the application before the deadline as we cannot accept late applications. Students must submit a **copy of a valid passport photo page** and a **recent academic transcript**.

- Fall 2018 application is available from March 2018
- Spring 2019 application is available from September 2018

### Programs and Courses

**Programs:**      **Master of Management**      **Master of Economics**      **Master of Finance**

**Course Syllabi:** <https://goo.gl/1TCHRE>

**Course Catalog\*:** <https://goo.gl/gGs9cE>

\*Not every course listed in the catalog is offered every year. Course offerings and schedule vary from year to year

## Course Regulations

**Course Schedule:** The final course arrangement and new course syllabi will be available to view a week prior to the resumption of courses.

**Course Selection:** Exchange students will register for courses online during the orientation period or prior to arrival in the same manner that degree students do. Exchange students will have all elective courses and most required courses available to them.

**Course Restrictions:** Students must satisfy any course pre-requisites. Each course has a size cap; finance and economics electives: 60, management electives: 35. PHBS will be unable to assist students in registering for courses that have already reached their size cap.

**Add/Drop Regulations:** Week 1: may freely add and drop courses. Week 2: may only drop with professor permission. Week 3-9: Drop or withdrawal not permitted. Students that stop attending a course or do not properly withdraw by the 2<sup>nd</sup> week will be given a '0' for the course grade.

**Course Load:** Minimum: 2 courses per module (including language study). Maximum: 7 courses for the semester (including language study).

**Grading and Credit System:** PHBS grades are awarded as a letter grade, corresponding to a GPA. The minimum passing grade is a D. The chart to the right shows the letter grade and equivalent GPA. PHBS courses are worth 3 credits, consisting of 36 in class lecture hours plus an additional 9 faculty office hours or TA session hours. PHBS students' maximum course load for one semester is 18 credits, 6 courses.

**Chinese Language:** Peking University awards **2 credits** per semester of language study. Beginning Chinese is available in both fall and spring semesters. Advanced Beginner Chinese is offered in the spring only.

PHBS Grade	GPA	
A+	4.0	Excellent
A	4.0	
A-	3.7	
B+	3.3	Good
B	3.0	
B-	2.7	
C+	2.3	Average
C	2.0	
C-	1.7	
D+	1.3	Pass
D	1.0	
F	0	Fail

## Visas

PHBS will send an admission letter and a JW202 directly to the home university coordinator. These documents should be used to apply for an X2 visa (single semester) or an X1 visa (full year). The X2 visa is a single entry visa. Students wanting multiple entries can attempt to apply for a resident permit upon arrival (not guaranteed). Detailed information on visas and paperwork is provided to students after nomination and acceptance.

## Health Insurance Coverage

All exchange students are required to purchase Ping An Insurance for 400 RMB/semester. This provides coverage at Chinese-speaking wards of public Chinese hospitals. Additional coverage is recommended for those wanting private hospitals or English-speaking, international wards.

## Housing

On-campus housing is available to exchange students. An application will be sent to students after acceptance. Housing cannot be guaranteed, but PKU Shenzhen will do their best to provide housing. In some cases students may be required to share a double room if single rooms are no longer available.

**Single room:** 6,000 RMB/semester \*\*

**Double room:** 3,000 RMB/semester \*\*

**Utilities:** est.200 RMB/month

**\*\*Fees are based on 2017-2018 costs, fees for future terms are subject to change**